

# Morris Catholic High School

200 Morris Avenue  
Denville, New Jersey 07834-1363  
Phone: (973) 627-6674 • Fax: (973) 627-7269  
[www.morriscatholic.org](http://www.morriscatholic.org)

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## APPLICATION FOR ADMISSION

(Fee \$ 20.00)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ e-mail: \_\_\_\_\_

Applying for Grade: \_\_\_\_\_  Male  Female

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Present School: \_\_\_\_\_ City: \_\_\_\_\_

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Present Grade: \_\_\_\_\_ High School District: \_\_\_\_\_

Religious Affiliation: \_\_\_\_\_ Parish: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Father's Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

Mother's Phone: \_\_\_\_\_

Applicant lives with:  Both Parents  Mother  Father  Guardian:

Sibling(s) Name(s) Age(s) School(s) Attending

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

◆ Please list names of family members who have or are now attending Morris Catholic:

\_\_\_\_\_  
\_\_\_\_\_

◆ Please indicate how you became interested in Morris Catholic High School.

\_\_\_\_\_  
\_\_\_\_\_

◆ Please list extra-curricular activities, athletics & special interests you would like to pursue in high school.

\_\_\_\_\_  
\_\_\_\_\_

◆ Was the applicant ever evaluated by a Child Study Team (CST) or privately for educational, social, or psychological concerns? \_\_\_ **Yes** \_\_\_ **No**

If yes, please supply the most current IEP/ISP/504 and include the most current evaluative testing to include; psychological, social, educational and any medical documentation that would support or document the need for an IEP/ISP/504. Also, the final end of year IEP/ISP/504 must be provided to Morris Catholic by the end of June of the enrollment year.

◆ Does the applicant have any physical or medical restrictions? \_\_\_\_\_

\*\* If **yes**, please describe below.

\_\_\_\_\_  
\_\_\_\_\_

\*\* Please enclose all reports with this application. The Admissions Committee will not review the application until all required documentation is submitted. The Committee may request a student interview if it feels it is relative to a more comprehensive review.

◆ In your own handwriting, please describe what you hope to achieve in high school.

*(Please do not exceed space provided.)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**We submit this application for admission with all supporting information to the Morris Catholic High School Admissions Committee for review and action.**

**We certify that the information provided is true and complete in reference to the student's academic experiences.**

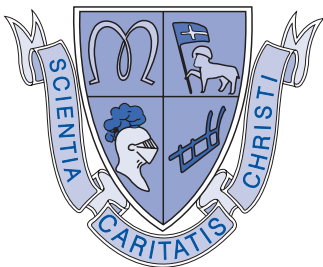
\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\*\*\* Send completed application and fee to: Morris Catholic High School  
Admissions Committee  
200 Morris Avenue  
Denville, New Jersey 07834-1363



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## ADMISSION POLICY

Morris Catholic High School and its Admissions Committee welcome all prospective applicants and their families. Those candidates who match positively with the school's academic program and philosophy will be offered admission and will be invited to register for the upcoming school year. Formal enrollment is contingent upon the student's successful completion of his/her current grade courses and examinations and our receipt and review of complete student records, academic, health, and behavioral, from the previous school attended.

If the Committee is unable to act favorably on an application, it genuinely believes that Morris Catholic High School is not the appropriate school for the student. Offers of admission are dependent on the number of spaces available in a given class.

Morris Catholic High School does not discriminate on the basis of physical handicap, creed, ethnicity or gender in the administration of its philosophy, educational policies, admissions, financial aid or other school programs.

The Office of Institutional Advancement serves as the point of contact for all admissions – ninth grade applicants, transfer students and international students.

For additional information, please contact:

- ◆ Office of Advancement Phone 973/627-6674, ext. 132
- ◆ Office of Advancement Fax 973/627-7269

## ADMISSION PROCEDURES

### Ninth Grade Applicants

Ninth grade candidates who apply for admission in the fall and take the Cooperative Entrance Exam (COOP) in November will receive notification of admission status in late January. Students who apply subsequently will be notified on an on-going basis.

#### 1. **APPLICATION FOR ADMISSION FORM**

Parents and prospective students complete the APPLICATION FOR ADMISSION FORM. Mail the completed form with the \$20.00 fee (check payable to MCHS) to:

Admissions Committee  
Morris Catholic High School  
200 Morris Avenue  
Denville, NJ 07834

All questions must be fully answered and the form must be signed by the parent and the student.

2. **DIOCESE OF PATERSON – HIGH SCHOOL COOPERATIVE  
ADMISSION EXAMINATION (COOP)**

All ninth grade applicants are required to register for and take the COOP Exam scheduled for Friday, November 6, 2009, with make up test sessions available by appointment. COOP Exam registration forms may be available through the student's school or guidance office or parish or a student may register online at [www.ctb.com/coop/](http://www.ctb.com/coop/). Students attending a diocesan elementary school will receive COOP information directly from their school office.

3. **RECORDS RELEASE FORM**

All ninth grade applicants must complete and submit the RECORDS RELEASE FORM (included in the application packet) and the COOP NINTH GRADE APPLICANT RECORD form (included in the COOP registration packet) to his/her school or guidance office. The applicant must request that a copy of his/her school records from grades 6, 7, and 8 be sent to Morris Catholic. Those records must include courses completed and in progress, grades, standardized test scores and attendance.

An applicant who receives any special educational services, has an educational plan (IEP, ISP or 504) addressing a specific learning disability or has received a psychological evaluation/treatment must submit a copy of the plan and/or supporting and documenting materials.

4. **RECOMMENDATION FORM**

All ninth grade applicants must submit the RECOMMENDATION FORM to a current school teacher, guidance counselor or school administrator, who will complete the form and send it directly to Morris Catholic High School.

5. **INTERVIEW**

An individual interview is not required of an applicant, though the Admissions Committee may request an interview in order to receive additional insight regarding the student's candidacy.

*Please note that it is a parent responsibility to fully comply with the application process and provide all requested information to the Admission Committee. Failure to submit or disclose such information may impede the admission process or provide grounds for a withdrawal of an offer of admission.*

**Transfer Applicants**

Applicants for grades 10 and 11 are considered on a limited basis, depending on availability of space, time of year and the candidate's profile in relation to the philosophy and academic program of Morris Catholic High School. Transfers for grade 12 will only be considered in the case of a family relocation or extenuating circumstances.

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Morris Catholic High School  
200 Morris Avenue  
Denville, NJ 07834

All questions must be fully answered and the form must be signed by the parent and the student.

2. **RECORDS RELEASE FORM**

All transfer applicants must complete and submit the RECORDS RELEASE FORM (included in the application packet) to the current school guidance office. The applicant must request that a copy of his/her school records be sent to Morris Catholic High School. Those records must include courses completed and in progress, grades, standardized test scores and attendance.

An applicant who receives any special educational services, has an educational plan (IEP, ISP or 504 Plan) addressing a specific learning disability or has received a psychological evaluation/treatment must submit a copy of the plan and/or supporting and documenting materials.

3. **RECOMMENDATION FORM**

All transfer applicants must submit the RECOMMENDATION FORM to a current guidance counselor or school administrator, who will complete the form and send it directly to Morris Catholic High School. The student must provide the name and contact information for the current school guidance counselor. It is necessary for the Admissions Committee to contact this reference in regard to the applicant's candidacy.

4. **INTERVIEW**

Following the receipt and review of student records, a transfer applicant may be invited for an interview with a member of the Admissions Committee. The committee member will also meet with the parent(s).

*Please note that it is a parent responsibility to fully comply with the application process and provide all requested information to the Admission Committee. Failure to submit or disclose such information may impede the admission process or provide grounds for a withdrawal of an offer of admission.*

**International Students**

International students will be considered for admission for grades 9, 10, and 12 based on the receipt and review of educational records and personal information and the availability of space.

1. **APPLICATION FOR ADMISSION FORM**

Parents and prospective students complete the APPLICATION FOR ADMISSION FORM. Mail the completed form with the \$20.00 fee (check payable to MCHS) to:

Admissions Committee  
Morris Catholic High School  
200 Morris Avenue  
Denville, NJ 07834

All questions must be fully answered and the form must be signed by the parent and the student.

2. **ACADEMIC RECORDS**

Academic records from the last three years of completed schooling and the year in progress, along with the English translations, must be submitted to Admissions Committee.

3. **RECOMMENDATION FORM**

All applicants must submit the RECOMMENDATION FORM to a current guidance counselor or school administrator, who will complete the form and send it directly to Morris Catholic High School. The recommendation must address the student's proficiencies in the English language.

4. **PERSONAL INFORMATION**

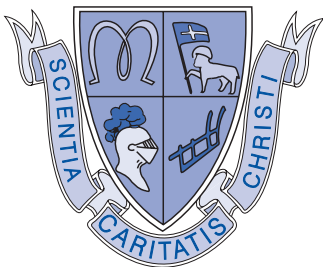
The student must submit a typed example of his/her exact home address and the name and home address of the local guardian or contact. The student's parent(s) must submit documentation of the ability to fund tuition and fees.

Following the review of the application file, the student will be notified of admission status. Morris Catholic High School reserves the right to require a student to enroll in our English as a Second Language (ESL) program (at an additional fee) following the student's registration and testing by our ESL Coordinator or Guidance staff.

After a student is accepted, Morris Catholic High School will send him/her a registration packet. The student must complete and submit all registration forms to the Advancement Office along with a non-refundable registration fee. Following the receipt of the registration forms and fee, Morris Catholic High School will issue an I-20 application to the accepted student. It is the student's responsibility to make the appropriate arrangements for the receipt of a student visa.

Morris Catholic High School is not responsible for identifying or arranging for a host family and/or housing arrangements for international students.

*Please note that it is a parent responsibility to fully comply with the application process and provide all requested information to the Admission Committee. Failure to submit or disclose such information may impede the admission process or provide grounds for a withdrawal of an offer of admission.*



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## RECORDS RELEASE FORM

### **TO THE CANDIDATE'S PARENTS / GUARDIANS:**

The laws of confidentiality require that you must authorize the release of your son's / daughter's transcript of grades. Therefore, **please sign this release form and submit it to your son's / daughter's counselor** so that the necessary transcripts can be sent without delay.

*Do not return this form to Morris Catholic High School.*

### **TO THE CANDIDATE'S COUNSELOR OR PRINCIPAL:**

This will authorize you to forward \_\_\_\_\_'s records to Morris Catholic High School. Please include the following:

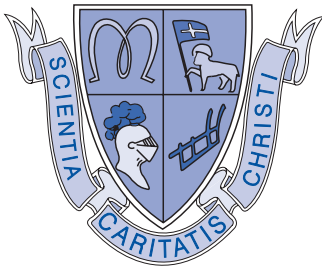
1. For grade 9 applicants, transcript of grades 6, 7 and 8, including those courses completed and in progress, grades, standardized test scores, attendance, conduct and effort.
2. For transfer applicants, transcript of completed and current high school years, including those courses completed and in progress, grades, standardized test scores, attendance, conduct and effort.
3. For transfer students, the name and contact information of a reference from the current school.

At the completion of current grade, please forward **all health records and final grades.**

Thank you very much for your assistance.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



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Name of Applicant:

Name of School:

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Name of Person Completing Report:

Title/Relationship to Student:

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## 1. Academic Qualities (check )

### **Academic Ability:**

Outstanding  Good  Average  Limited  No basis for judgement

### **Academic Achievement:**

Far above expectations  Better than expected  As expected  Below expectations  
 No basis for judgement

### **Self Motivation:**

Well motivated  Some desire to learn  Only that required  Does very little  No basis for judgement

### **Study Habits:**

Well-organized  Usually completes work  Easily distracted  Poor Habits  No basis for judgement

### **Intellectual Curiosity:**

Strong & varied  One area  Occasional spark  Limited  No basis for judgement

### **Ability to work:**

Always works well  Usually effective  Sometimes unable to cope  Has great difficulty in a group  
 No basis for judgement

### **Participation in Discussion:**

Joins in readily  Participates occasionally  Contributes when asked  Dominates  No basis for judgement

### **Reads for pleasure:**

Constantly  Frequently  Occasionally  When prodded  No basis for judgement

### **Writing ability:**

Ideas/mechanics excellent  Ideas good/mechanics fair  Ideas fair/mechanics good  
 Ideas/mechanics limited  No basis for judgement

### **Oral expression:**

Exceptional  Good  Has some difficulty  Limited  No basis for judgement

### **Follows directions:**

Quickly & correctly  Occasionally needs help  Needs much explaining  
 Needs frequent repetitions  No basis for judgement

### **Uses suggestions or corrections:**

Always  Usually  Occasionally  Rarely  No basis for judgement

### **Seeks help when needed:**

Always  Usually  Occasionally  Rarely  No basis for judgement

### **Attention span:**

Exceptionally good  Usually good  Occasionally distracted  Easily distracted  No basis for judgement

**2. Personal Qualities** (check )

**Maturity:**

- Very mature    Above average    Normal    Somewhat immature    Very immature

**Treatment of others:**

- Extremely thoughtful    Usually considerate    Rarely considerate    Selfish

**Peer social adjustment:**

- Healthy relationships    Occasional minor problems    Frequent minor problems    Relates poorly

**Self-confidence:**

- Healthy self-image    Needs some support    Appears overly confident    Needs much reassurance

**Integrity:**

- Very honest    Usually trustworthy    Some reservations    Untrustworthy

**Conduct:**

- Well behaved    Usually obeys rules    Occasional misconduct    Frequent disruptions

**3. Is the student academically challenged in a standard classroom setting?**

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**4. Is the student's behavior appropriate in a standard classroom setting?**

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**5. What are the applicant's special interests?**

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**6. What words come to mind when describing this applicant?**

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**7. Additional student information:** \_\_\_\_\_

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**8. Would you like to be contacted in reference to this student?**    Yes    No

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date